



Grand Forks - East Grand Forks

METROPOLITAN PLANNING ORGANIZATION

MPO EXECUTIVE POLICY BOARD MEETING APRIL 17TH, 2024 – 12:00 NOON

East Grand Forks City Hall Training Room

PLEASE NOTE: Due to ongoing public health concerns related to COVID-19 the Grand Forks/East Grand Forks Metropolitan Planning Organization (GF/EGF MPO) is encouraging citizens to provide their comments for public hearing items via e-mail at info@theforksmpo.org. To ensure your comments are received prior to the meeting, please submit them by 5:00 p.m. one (1) business day prior to the meeting and reference the agenda item(s) your comments address. If you would like to appear via video or audio link for comments or questions, please also provide your e-mail address and contact information to the above e-mail. The comments will be sent to the MPO Executive Policy Board members prior to the meeting and will be included in the minutes of the meeting.

MEMBERS

Lunski _____

Rustad _____

Vein _____

Larson _____

Strandell _____

Grasser _____

Powers _____

Vetter _____

1. CALL TO ORDER
2. CALL OF ROLL
3. DETERMINATION OF A QUORUM
4. MATTER OF APPROVAL OF THE MARCH 20, 2024, MINUTES OF THE MPO EXECUTIVE POLICY BOARD MEETING.
5. MATTER OF APPROVAL OF MARCH 16, 2024 TO APRIL 12, 2024, BILLS/CHECKS

**MPO EXECUTIVE POLICY BOARD MEETING
MARCH 20TH, 2024
PAGE 2**

- 6. MATTER OF APPROVAL OF MARCH 16, 2024 TO APRIL 12, 2024,
LIST OF ITEMS SIGNED BY EXECUTIVE DIRECTOR HALFORD

ACTION ITEMS:

- 7. MATTER OF APPROVAL OF 2024-2027 T.I.P. AMENDMENT..... KOUBA

NON-ACTION ITEMS:

- 8. MATTER OF ITS REGIONAL ARCHITECTURE PLAN UPDATE KOUBA
- 9. PUBLIC COMMENT
- 10. OTHER BUSINESS
 - a. 2024/2025 Unified Work Program Project Update..... HALFORD
 - b. MPO Updates:
 - May Agenda Items HALFORD
 - SS4A Update HALFORD
 - Grand Valley MANSKE
 - c. Agency Updates
- 11. ADJOURNMENT

ANY INDIVIDUAL REQUIRING SPECIAL ACCOMMODATIONS TO ALLOW ACCESS OR PARTICIPATION AT THIS MEETING IS ASKED TO NOTIFY STEPHANIE HALFORD, MPO EXECUTIVE DIRECTOR AT (701) 746-2660 OF HIS/HER NEEDS FIVE (5) DAYS PRIOR TO THE MEETING. ALSO, MATERIALS CAN BE PROVIDED IN ALTERNATIVE FORMATS: LARGE PRINT, BRAILLE, CASSETTE TAPE, OR ON COMPUTER DISK FOR PEOPLE WITH DISABILITIES OR WITH LIMITED ENGLISH PROFICIENCY (LEP) BY CONTACTING THE MPO EXECUTIVE DIRECTOR (701) 746-2667 FIVE (5) DAYS PRIOR TO THE MEETING.

**PROCEEDINGS OF THE EXECUTIVE POLICY BOARD
OF THE GRAND FORKS/EAST GRAND FORKS
METROPOLITAN PLANNING ORGANIZATION
Wednesday, March 20, 2024 - 12:00 Noon
East Grand Forks City Hall Training Room**

CALL TO ORDER

Warren Strandell, Chairperson, called the March 20th, 2024, meeting of the MPO Executive Policy Board to order at 12:00 p.m.

CALL OF ROLL

On a Call of Roll the following members were present: Mike Powers, Clarence Vetter, Tricia Lunski, Warren Strandell, Brian Larson, and Ken Vein.

Absent: Rustad and Grasser.

Guest(s) Present: Wayne Zacher, NDDOT-Planning Division.

Staff present: Stephanie Halford, Executive Director; Teri Kouba, GF/EGF MPO Senior Planner; Tyler Manske, GF/EGF Planner; and Peggy McNelis, GF/EGF MPO Office Manager.

DETERMINATION OF A QUORUM

Strandell declared a quorum was present.

MATTER OF APPROVAL OF THE FEBRUARY 21ST, 2024 MINUTES OF THE MPO EXECUTIVE POLICY BOARD

MOVED BY LUNSKI, SECONDED BY VETTER, TO APPROVE THE FEBRUARY 21ST, 2024, MINUTES OF THE MPO EXECUTIVE POLICY BOARD, AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

MATTER OF APPROVAL OF FEBRUARY 17TH, 2024 TO MARCH 15TH, 2024 BILLS/CHECKS

MOVED BY POWERS, SECONDED BY LARSON, TO APPROVE THE FEBRUARY 17TH, 2024, TO MARCH 15TH, 2024 BILLS/CHECKS, AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

MATTER OF APPROVAL OF FEBRUARY 17TH, 2024, TO MARCH 15TH, 2024 LIST OF ITEMS SIGNED AND APPROVED BY EXECUTIVE DIRECTOR

Halford reported that this is an item that you will continue to see on a normal basis on our monthly agenda, it is just staff letting you know that we are reviewing, approving, and signing checks, journal entries, checking and saving account reconciliations, bills, billings, etc.

MOVED BY VETTER, SECONDED BY POWERS, TO APPROVE THE FEBRUARY 17TH, 2024 TO MARCH 15TH, 2024 LIST OF ITEMS SIGNED AND APPROVED BY EXECUTIVE DIRECTOR.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

MATTER OF APPROVAL OF FUNCTIONAL CLASSIFICATION UPDATE

Kouba reported that we discussed this item at your meeting last month, and now we are looking for preliminary approval.

Kouba stated that staff has had discussions with our partners, particularly the City of Grand Forks, and the only changes will be to designate some rural roadways to urban. She said that this only affects the pots of funding that can be used on the roadways.

Kouba referred to the map and commented that the tan area is our newly adopted urbanized area, and because of that, in North Dakota, they differentiate between urban and rural, so that is basically what we will be requesting, is that these roadway sections become urban instead of rural functionally classified areas.

Kouba explained that we will be sending the preliminarily approved amendment to the NDDOT for their review and comments, and then we will bring it back to this body by June so we can get it onto our June agenda for final approval before the July 1, 2024, deadline.

Lunski asked if these were outside city limits. Kouba responded that they are. She explained that the MPO boundary is shown with an orange line, and it is roughly 2 miles outside of the city limits. She added that, as you can see, when it comes to the Airport, we are pretty much right there. She stated that the Airport purchased some property, and our concern was that at some point in time it will be considered Airport property so it will need to be in our MPO area.

MOVED BY VEIN, SECONDED BY LUNSKI, TO GIVE PRELIMINARY APPROVAL TO THE FUNCTIONAL CLASSIFICATION UPDATE, AS PRESENTED.

Voting Aye: Strandell, Powers, Larson, Vein, Lunski, and Vetter.

Voting Nay: None.

Abstain: *None.*
Absent: *Rustad and Grasser.*

NON-ACTION ITEMS:

MATTER OF MPO 101 PRESENTATION

Halford reported that she gave this MPO 101 presentation to the Technical Advisory Committee last week. She stated that it is an overview of what an MPO is and what it does.

Halford referred to the slide presentation (a copy of which is included in the file and available upon request) and went over it briefly.

Slide 1 – Cover Sheet: What is an MPO?

Slide 2 – Role of the MPO:

Halford said that in 1964 congress started looking at having metropolitan areas follow a 3Cs (comprehensive, cooperative, and continuing) transportation planning process.

Halford stated that in 1973 congress created a home for the 3C process, the Metropolitan Planning Organization or MPO, which entailed basically bringing in the local entities to the whole transportation planning process.

Slide 3 – What do we mean by the 3Cs?:

Halford explained that the 3Cs are:

Continuing – we continue to look at the past and re-evaluate how we can better plan for the future.

Cooperative – bringing everyone together.

Comprehensive – looking at all the modes of travel and studying how they all work together for our communities.

Slide 4 – Why do MPOs Exist?:

Halford stated that basically we want to think of an MPO as just another tool in the toolbox. She said that we are here to help arm you with information and data to help you navigate those tricky decisions.

PROCEEDINGS OF THE
GF/EGF MPO EXECUTIVE POLICY BOARD
Wednesday, March 20, 2024

Slide 5 – Our MPO History:

Halford stated that back on January 26, 1981, there was a meeting at which Bob Bushfield, Grand Forks City Planner, shared that we had been designated an Urbanized Area, and were now required to establish an MPO. She said that a representative from FHWA then discussed why it is necessary to form an MPO, explaining that if projects are going to be federally funded, they should be consistent with the metropolitan area's needs.

Halford reported that they then started looking at the structure of the MPO Executive Policy Board, and it was determined that there would be two city council members from each city, one city planning commission member from each city, and one county commissioner from Polk County, MN and Grand Forks County, ND.

Halford said that a letter, dated October 5, 1982, from the Governor of North Dakota was received formally designating the MPO area. She added that a letter, dated November 24, 1982, from the Governor of Minnesota, was received formally stating that he was pleased to join in and that he was sure that the Committee will serve the citizens of the area in an efficient and effective manner.

Halford stated that they adopted the Bylaws on June 23, 1982, and there have been a small handful of amendments since:

June 25, 1992 – No records of changes, guessing just grammar and wording clean-up was approved.

March 9, 1993 – Rewording of employee benefit language was approved.

June 26, 1994 – Adding the airport to the Technical Advisory Committee

August 17, 1998 – Language cleanup, term lengths for the Board and clarifying unexcused absences wording were approved.

December 9, 1999 – Responding to a letter from FHWA stating that city council approval of the Metropolitan Transportation Plan is not necessary, wording to that effect was added to the Bylaws.

Vein asked, again, when was the makeup of the Board approved. Halford responded that it was approved on June 23, 1982, but was discussed and determined earlier, however she doesn't have that date at this time.

PROCEEDINGS OF THE
GF/EGF MPO EXECUTIVE POLICY BOARD
Wednesday, March 20, 2024

Slide 6 – Where do Metropolitan Planning Organizations (MPOs) exist in North Dakota?

Halford said that we aren't the only MPO in North Dakota, there are four MPOs: Fargo/Moorhead, Bismarck/Mandan, Grand Fork/East Grand Forks, and Minot, which is the most recent one that has been formed.

Halford stated that there are seven MPOs in Minnesota: Rochester, Fargo/Moorhead, Grand Forks/East Grand Forks, Mankato/North Mankato, St. Cloud, LaCrosse, and Duluth/Superior.

Slide 7 – MPO Required Planning Activities:

Halford said that, as an MPO we are required to do certain activities in order to be able to continue receiving federal funding, they are:

Unified Planning Work Program (UPWP) – which describes what will be done using federal funds and who will do it. It supports the 3C planning effort.

Transportation Improvement Program (TIP) – list of projects in a funding year. This must be updated and approved annually by the MPO Executive Policy Board, and it must include all federal aid and any other significant transportation projects or identified phases of projects for all modes of transportation that affect the planning boundary. It must be consistent with the Metropolitan Transportation Plan (MTP). Projects shown in the TIP must also be shown in the Statewide Transportation Improvement Plan (STIP) as well.

Metropolitan Transportation Plan (MTP) – The MPO planning process must include:

- Develop a transportation plan at least 25 years into the future at the time of adoption.

- Both short- and long-range strategies and actions leading to the development of an integrated transportation system.

- Be reviewed and updated at least every five years (January 2029) to confirm it is still valid and is consistent with current and forecasted transportation and land use conditions and trends.

- Be approved by the MPO and submitted to the DOTs.

- Have a Public Participation Plan.

PROCEEDINGS OF THE
GF/EGF MPO EXECUTIVE POLICY BOARD
Wednesday, March 20, 2024

Slide 8 – MPO Structure – Technical Advisory Committee:

Halford commented that the MPO is here to help the community navigate important transportation decisions, to give you data and information, but we cannot come up with this data and information alone and the Technical Advisory committee members each bring a different view and expertise to the table. The Technical Advisory Committee is an advisory body to the MPO Executive Policy Board.

Slide 9 – MPO Structure – MPO Executive Policy Board:

Halford said that the MPO Executive Policy Board is made up of leadership from both sides of the river and, again, everyone brings something to the table.

Slide 10 – Looking at it Differently:

Halford stated that lately we have been looking at maybe doing things a little bit differently than we have in the past. She said that over the past couple of years, we have been asking ourselves the tough question “why this way?”. She stated that just because it has been done this way forever, is it still working for us, and most importantly is it still working for our partners, are our plans giving our partners and community what they need. She said that we will be reviewing our By-Laws, updating our Public Participation Plan, etc, to better refine them; ultimately, we want to be the best versions of ourselves for our partners. So we are asking “What do you need and want from your MPO?”

Slide 11 – Opportunity Ahead:

Halford said that we have been looking at other opportunities. She stated that we recently put in a joint grant application, called SMART, with the Fargo/Moorhead MPO and Upper Great Plains to look at the I-29 Corridor from the Canadian Border south to the South Dakota border, which is something we have not done in the past.

Halford stated that we are working jointly with UND, through their internship, to do a transportation safety study on the south end of Grand Forks.

Halford reported that we also applied for a Safe Street For All grant (SS4A) jointly with the Cities of Grand Forks and East Grand Forks, and got it, which, again, has never been done before. She said that once it is complete it will open up doors to some new implementation funding that our partners can choose to pursue and implement.

Slide 12 – Questions:

None.

Information only.

PUBLIC COMMENTS:

None.

OTHER BUSINESS

- A) 2024/2025 Annual Work Program Project Update – Halford commented that this is just where we are at with projects in our work program.
- 1) Street and Highway Plan/MTP: Halford stated that we did finish the Street and Highway Plan and MTP, that is done.
 - 2) ITS Architecture: Halford said that we have the ITS Architecture on the way. She added that the timeline for this project was shortened up, originally, we were looking at a December completion date but with the current contract that we have in place with ATAC, which ends in September, we pushed the completion date to the August/September time frame. She said that they felt comfortable with that, so we are fine with it as well.
 - 3) Land Use Plan: Halford stated that we are looking at the 2025/2026 timeline for that, so we haven't started anything with that, but it is always kind of nice to have that on the forefront of what is coming up.
 - 4) Micro-Transit Study: Halford said that that will probably begin next year.
 - 5) Grand Valley Study: Halford stated that we already had an update on this project, so hopefully we get proposals this time and we will start to see movement on it.
 - 6) Functional Class: Halford said that we already had an update on this project.
 - 7) One-Way Pairs: Halford stated that we will probably get going on this soon, and it will continue into 2025. She explained that this project is looking at the two one-way streets, North 3rd and North 4th on the Grand Forks Side from DeMers to Gateway, to determine if they should continue being one-way streets or become two-way streets. She added that currently UND students are looking at them as kind of a class project, so the plan is for them to finish their studies and for us to take over from where they leave off on it.
 - 8) Bike Map: Halford said that we just sent the updated bike map to the printers.
- B) Safe Street For All (SS4A) – Halford reported that we did sign a contract with Bolton and Menk so they have now started on the project.

Lunski asked if the bridge stayed in the Street and Highway Plan/MTP documents. Halford responded that an intercity bridge is still referenced in the plan, not a specific location.

Vein said that knows that the Grand Forks City Council talked about School Safety/Pedestrian Safety, and he is wondering if there are currently any studies on this going on now or are there any past studies that were done on this that we could refer to? Halford responded that there have been some past studies, such as the Safe Routes To School Study, and currently Grand Forks has a traffic safety study going on and the Grand Valley study will be looking at pedestrian

PROCEEDINGS OF THE
GF/EGF MPO EXECUTIVE POLICY BOARD
Wednesday, March 20, 2024

crossings, and where they should be located, in that new development as well, and then in any of our studies we are always looking at all modes of transportation.

Kouba added that there are earlier plans that were made by A.T.A.C. where they looked at the specific school properties themselves, at circulation, and the last one they did was 47th Street.

Vein stated that he just thought that because it is always an issue, school safety, that we should look at making sure that this group is always considering pedestrian safety. Halford agreed and added that we have definitely studied it a lot on our side, in various studies, and that is a big part of the Grand Valley Study, to look at how we are going to get people to and from the development safely.

C) MPO Updates – Halford said that the only agenda items for our April meeting she is aware of at this time are maybe some T.I.P. Amendments, and there will be an ITS Architecture Update, and we will probably have the 2023-2024 UPWP amendment.

D) Agency Updates – None.

Information only.

ADJOURNMENT

MOVED BY LUNSKI, SECONDED BY VEIN, TO ADJOURN THE MARCH 20TH, 2024, MEETING OF THE MPO EXECUTIVE POLICY BOARD AT 12:20 P.M.

Respectfully Submitted,

Peggy McNelis, Office Manager

GRAND FORKS EAST GRAND FORKS MPO

Transaction List by Vendor

February 17 - March 15, 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Business Essentials						
03/01/2024	Bill	Inv. #WO-1284298-1	Yes		206 Accounts Payable	71.61
03/01/2024	Bill Payment (Check)	7553	Yes		104 Checking	-71.61
Constant Contact						
03/01/2024	Check	ConstantContact	Yes		104 Checking	-23.00
Forum Communications Company						
03/08/2024	Bill	Inv. #MP1270880224	Yes		206 Accounts Payable	347.49
03/08/2024	Bill Payment (Check)	7555	Yes		104 Checking	-347.49
Grant and Contract Accounting						
03/08/2024	Bill	Inv. #FAR-0000096274	Yes		206 Accounts Payable	3,301.65
03/08/2024	Bill Payment (Check)	7556	Yes		104 Checking	-3,301.65
03/08/2024	Bill	Inv. #FAR-0000096270	Yes		206 Accounts Payable	499.29
03/08/2024	Bill Payment (Check)	7559	Yes		104 Checking	-499.29
HDR Engineering, Inc.						
03/08/2024	Bill Payment (Check)	7554	Yes		104 Checking	-34,804.78
IRS						
03/06/2024	Tax Payment		Yes	Tax Payment for Period: 02/28/2024-03/01/2024	104 Checking	-4,303.95
Knight Printing						
03/14/2024	Bill	Inv. #20228976	Yes		206 Accounts Payable	944.51
03/14/2024	Bill Payment (Check)	7561	Yes		104 Checking	-944.51
Liberty Business Systems, Inc.						
03/08/2024	Bill	Inv. #529443	Yes		206 Accounts Payable	261.62
03/08/2024	Bill Payment (Check)	7557	Yes		104 Checking	-261.62
Mike's						
02/21/2024	Bill		Yes		206 Accounts Payable	103.00
02/21/2024	Bill Payment (Check)	7552	Yes		104 Checking	-103.00
MN Revenue						
02/20/2024	Tax Payment		Yes	Tax Payment for Period: 02/14/2024-02/16/2024	104 Checking	-550.97
03/05/2024	Tax Payment		Yes	Tax Payment for Period: 02/28/2024-03/01/2024	104 Checking	-655.34
Nationwide Retirement Solutions						
03/08/2024	Check	NWRS-DC	Yes		104 Checking	-510.89
NDPERS						
03/08/2024	Expenditure	NDPERS-INSURANCE	Yes	Voided	104 Checking	0.00
03/08/2024	Check	NDPERS-HLTH	Yes		104 Checking	-5,832.64
Peggy McNelis						
02/20/2024	Bill		Yes		206 Accounts Payable	82.38
02/20/2024	Bill Payment (Check)	7550	Yes		104 Checking	-69.55
Stephanie Halford						
02/20/2024	Bill		Yes		206 Accounts Payable	76.25
02/20/2024	Bill Payment (Check)	7551	Yes		104 Checking	-76.25
Teri Kouba						
03/08/2024	Bill		Yes		206 Accounts Payable	118.00
03/08/2024	Bill Payment (Check)	7558	Yes		104 Checking	-118.00
Tyler Manske						
03/08/2024	Bill		Yes		206 Accounts Payable	436.75
03/08/2024	Bill Payment (Check)	7560	Yes		104 Checking	-436.75

GRAND FORKS EAST GRAND FORKS MPO

Transaction List by Vendor
February 17 - March 15, 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
University of North Dakota						
03/14/2024	Bill	Inv. #UND-0000075251	Yes		206 Accounts Payable	1,314.50
03/14/2024	Bill Payment (Check)	7562	Yes		104 Checking	-1,314.50



Grand Forks - East Grand Forks

METROPOLITAN PLANNING ORGANIZATION

MPO Staff Report **MPO Executive Policy Board: April 17, 2024**

**RECOMMENDED ACTION: Recommend the MPO Executive Policy Board Approve
The March 16, 2024 to April 12, 2024 Bills/Checks**

Matter of March 16, 2024 to April 12, 2024 Bills/Checks.

Background: The MPO Executive Policy Board needs to approve the monthly bills/checks for the MPO.

Findings and Analysis:

- None.

Support Materials:

- Monthly Bills/Checks List

GRAND FORKS EAST GRAND FORKS MPO

Transaction List by Vendor

March 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
AFLAC						
03/26/2024	Bill		Yes		206 Accounts Payable	889.44
03/26/2024	Bill Payment (Check)	AFLAC	Yes		104 Checking	-889.44
Bolton & Menk						
03/21/2024	Bill	Inv. #0332459	Yes		206 Accounts Payable	667.29
03/25/2024	Bill Payment (Check)	7570	Yes		104 Checking	-667.29
Business Essentials						
03/01/2024	Bill	Inv. #WO-1284298-1	Yes		206 Accounts Payable	71.61
03/01/2024	Bill Payment (Check)	7553	Yes		104 Checking	-71.61
Constant Contact						
03/01/2024	Check	ConstantContact	Yes		104 Checking	-23.00
Elan Financial Services						
03/26/2024	Bill	Acct. #7998	Yes		206 Accounts Payable	3,430.66
03/28/2024	Bill Payment (Check)	Elan Financial	Yes		104 Checking	-3,430.66
Forum Communications Company						
03/08/2024	Bill	Inv. #MP1270880224	Yes		206 Accounts Payable	347.49
03/08/2024	Bill Payment (Check)	7555	Yes		104 Checking	-347.49
Grant and Contract Accounting						
03/08/2024	Bill	Inv. #FAR-0000096274	Yes		206 Accounts Payable	3,301.65
03/08/2024	Bill Payment (Check)	7556	Yes		104 Checking	-3,301.65
03/08/2024	Bill	Inv. #FAR-0000096270	Yes		206 Accounts Payable	499.29
03/08/2024	Bill Payment (Check)	7559	Yes		104 Checking	-499.29
HDR Engineering, Inc.						
03/08/2024	Bill Payment (Check)	7554	Yes		104 Checking	-34,804.78
IRS						
03/06/2024	Tax Payment		Yes	Tax Payment for Period: 02/28/2024-03/01/2024	104 Checking	-4,303.95
03/19/2024	Tax Payment		Yes	Tax Payment for Period: 03/13/2024-03/15/2024	104 Checking	-3,845.99
Knight Printing						
03/14/2024	Bill	Inv. #20228976	Yes		206 Accounts Payable	944.51
03/14/2024	Bill Payment (Check)	7561	Yes		104 Checking	-944.51
Liberty Business Systems, Inc.						
03/08/2024	Bill	Inv. #529443	Yes		206 Accounts Payable	261.62
03/08/2024	Bill Payment (Check)	7557	Yes		104 Checking	-261.62
Madison Nat'l Life						
03/26/2024	Bill	April 2024	Yes		206 Accounts Payable	86.14
03/26/2024	Bill Payment (Check)	7564	Yes		104 Checking	-86.14
Madison National Life						
03/26/2024	Bill		Yes		206 Accounts Payable	203.46
03/26/2024	Bill Payment (Check)	7565	Yes		104 Checking	-203.46
MetLife						
03/26/2024	Bill	Inv #2024-3	Yes		206 Accounts Payable	294.62
03/26/2024	Bill Payment (Check)	7566	Yes		104 Checking	-294.62
Mike's						
03/20/2024	Bill		Yes		206 Accounts Payable	86.00
03/20/2024	Bill Payment (Check)	7563	Yes		104 Checking	-86.00
MN Revenue						
03/05/2024	Tax Payment		Yes	Tax Payment for Period: 02/28/2024-03/01/2024	104 Checking	-655.34
03/20/2024	Tax Payment		Yes	Tax Payment for Period: 03/13/2024-03/15/2024	104 Checking	-550.97

GRAND FORKS EAST GRAND FORKS MPO

Transaction List by Vendor

March 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Nationwide Retirement Solutions						
03/08/2024	Check	NWRS-DC	Yes		104 Checking	-510.88
03/19/2024	Bill Payment (Check)	NWRS-DC	Yes		104 Checking	-471.14
03/22/2024	Bill		Yes		206 Accounts Payable	471.14
03/22/2024	Bill		Yes		206 Accounts Payable	165.00
03/22/2024	Bill Payment (Check)	NWRS-PEHP	Yes		104 Checking	-165.00
03/26/2024	Bill		Yes		206 Accounts Payable	471.14
03/26/2024	Bill Payment (Check)	NWRS-DC	Yes		104 Checking	-471.14
NDPERS						
03/08/2024	Expenditure	NDPERS-INSURANCE	Yes	Voided	104 Checking	0.00
03/08/2024	Check	NDPERS-HLTH	Yes		104 Checking	-5,832.64
03/15/2024	Bill		Yes		206 Accounts Payable	7,191.21
03/15/2024	Bill Payment (Check)	NDPERS-RET	Yes		104 Checking	-7,191.21
North Dakota Department Of Transportation						
03/25/2024	Deposit		Yes		104 Checking	32,132.12
Teri Kouba						
03/08/2024	Bill		Yes		206 Accounts Payable	118.00
03/08/2024	Bill Payment (Check)	7558	Yes		104 Checking	-118.00
Tyler Manske						
03/08/2024	Bill		Yes		206 Accounts Payable	436.75
03/08/2024	Bill Payment (Check)	7560	Yes		104 Checking	-436.75
University of North Dakota						
03/14/2024	Bill	Inv. #UND-0000075251	Yes		206 Accounts Payable	1,314.50
03/14/2024	Bill Payment (Check)	7562	Yes		104 Checking	-1,314.50



Grand Forks - East Grand Forks

METROPOLITAN PLANNING ORGANIZATION

MPO Staff Report **MPO Executive Policy Board: April 17, 2024**

RECOMMENDED ACTION: Receive and File The March 16, 2024 to April 12, 2024 List Of Items Approved/Signed By Executive Director

Receive and File The March 16, 2024 To April 12, 2024 List Of Items Approved/Signed By Executive Director

Background: The MPO Executive Policy Board has requested that a monthly list of items approved and signed by the Executive Director be included for their review each month per a recommendation from Brady Martz during the 2022 MPO Audit.

Findings and Analysis:

- None.

Support Materials:

- Monthly List Of Items Approved/Signed By Executive Director

ITEMS APPROVED/SIGNED BY MPO EXECUTIVE DIRECTOR

March 16, 2024 To April 12, 2024 Period

During the March 16, 2024 to April 12, 2024 period the MPO Executive Director reviewed, approved, and signed the following items:

- 1) GF-EGF MPO Checking and Saving Account Reconciliations, Mobile Deposits, and Transfers.
- 2) Journal Entries – There was one Journal Entry Made during the March 16, 2024 to April 12, 2024 period.
- 3) Bills and Checks – Stephanie reviewed and approved the bills for the March 16, 2024 to April 12, 2024 period. Checks were written, reviewed and signed as well.



MPO Staff Report
Technical Advisory Committee:
 April 10, 2024
MPO Executive Board:
 April 17, 2024

RECOMMENDED ACTION: Approval of the 2024-2027 TIP Amendment #4.

TAC RECOMMENDED ACTION: Approval of the 2024-2027 TIP Amendment #4.

Matter of approval of the 2024-2027 TIP Amendment #4 to the MPO Executive Board.

Background:

The MPO has adopted the 2024-2027 TIP. All projects or phases of the project included in the adopted TIP will be programmed to the amount needed to complete the project or phase and in a time frame that allows all project requirements to be met by the deadline. Unfortunately, project costs may rise or fall because of forces outside the project sponsor’s control. In the same way, projects may not be able to be completed in the time frame originally estimated. For these and other reasons, sponsors may find it necessary to request revisions to the adopted TIP.

The MPO received a request to amend the 2024-2027 TIP.

Proposed amendment to the TIP:

- NDDOT brought forward a new Railroad crossing project in the MPO area. The full cost of the project is stated in the TIP.

124014	24218	NDDOT	2024	US-2/ Gateway Dr	N 5th St & N Washington St	Railroad crossing DOT-AAR #081297E rehabilitation	Rehabilitation	FRA	\$354,056	\$318,650	\$35,406								Amend 4
--------	-------	-------	------	------------------------	----------------------------------	---	----------------	-----	-----------	-----------	----------	--	--	--	--	--	--	--	---------

Findings and Analysis

- The proposed project amendments are consistent with the MPO MTP.

Support Materials:

- Updated Project Listings.
- Public Notice

2024 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/ Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
Grand Forks Transit																		
120001		CAT-Grand Forks	2024	City of Grand Forks			Operating for Grand Forks transit service. Service will operate 6 days a week and averages 62.5 hours of revenue service daily.	Transit Operation	FTA 5307	\$3,673,170	\$1,285,166	\$279,026				\$1,126,485	\$982,504	
120002		CAT-Grand Forks	2024	City of Grand Forks			Capital Purchase/Replacement of safety and/or security hardware and software.	Transit Capital	FTA 5307	\$20,822	\$17,352					\$3,470		
123008		CAT-Grand Forks	2024	City of Grand Forks			Replacement Class 400 Low Floor Bus	Transit Capital	FTA 5339	\$151,000	\$128,350					\$22,650		
123003		CAT-Grand Forks	2024	City of Grand Forks			Mobility Manager Position	Transit Capital	FTA 5310	\$83,981	\$67,184					\$16,797		
123007		CAT-Grand Forks	2024	City of Grand Forks			Replace Four (4) Dial-A-Ride Vans	Transit Capital	FTA 5310	\$68,450	\$58,182					\$10,268		
East Grand Forks Transit																		
220001	TRF-0018-24B	East Grand Forks	2024	East Grand Forks			SECT 5307: EAST GRAND FORKS FIXED ROUTE TRANSIT OPERATING ASSISTANCE	Transit Operations	FTA 5307	\$586,240	\$127,310			\$320,944	\$137,986			
220002	TRF-0018-24A	East Grand Forks	2024	East Grand Forks			EAST GRAND FORKS DAR TRANSIT OPERATING ASSISTANCE	Transit Operations	SF	\$167,913				\$142,726	\$25,187			
220003	TRS-0018-24C	East Grand Forks	2024	East Grand Forks			CITY OF EAST GRAND FORKS PURCHASE ONE(1) CLASS 400 LF REPLACEMENT GAS BUS	Transit Capital	STPBG	\$276,000	\$220,800			\$27,600	\$27,600			
NDDOT																		
120004	23348	NDDOT	2024	Grand Forks			Rehab traffic signals on the Urban Regional Roads system throughout Grand Forks.	Rehabilitation	NHU-CRP	\$5,792,270 \$5,937,658	\$4,633,816 \$4,805,347	\$919,813 \$913,760				\$238,641 \$218,551		Amend 2, Amend 3
123048	23415	NDDOT	2024	Grand Forks District	Various		Signing	Safety	HES	\$414,000	\$331,200	\$83,000						
119004	22167	NDDOT	2024	N Washington St	5th Ave S	1st Ave N	Roadway Reconstruction & Structure Rehabilitation, Lift Station	Reconstruction	NHU	\$11,150,000	\$9,023,696	\$1,011,304				\$1,115,000		
120006a		NDDOT	2024	I-29 SB	S of ND 15 (Thompson)	Near 32nd Ave	CPR and Grinding	Rehabilitation	IM	\$1,173,000	\$1,056,000	\$117,000						
123047	24057	NDDOT	2024	I-29	32nd Ave S Interchange		Roadside Improvement- Lighting	Lighting	IM	\$1,000,000	\$800,000 \$900,000	\$200,000 \$100,000						Amend 2

Current amendments are highlighted in yellow. What is changed is written in red. Past amendments are in blue.

2024 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/ Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
123041	23740	NDDOT	2024	US-2 EB/ Gateway Dr	N 3rd St		Spall Repair	Bridge	NH	\$50,000	\$40,000 \$40,465	\$10,000 \$9,535					Amend 2	
124011	24178	NDDOT	2024	Grand Forks District	Various		Pavement marking	Safety	HES	\$1,953,869	\$1,563,095	\$390,774					Amend 2	
124013	23888	NDDOT	2024	Eastern North Dakota	Various		Maintenance of ATR Sites	Rehabilitation	SS	\$1,794,232	\$1,435,385	\$358,847					Amend 3	
124014	24218	NDDOT	2024	US-2/ Gateway Dr	N 5th St & N Washington St		Railroad crossing DOT-AAR #081297E rehabilitation	Rehabilitation	FRA	\$354,056	\$318,650	\$35,406					Amend 4	
City of Grand Forks																		
120003	23646	City of Grand Forks	2024	N Columbia Rd	9th Ave S	2nd Ave N	Structure rehabilitation to Columbia Rd Overpass	Rehabilitation	NHU	\$8,930,000 \$9,007,000	\$6,744,000 \$7,205,600				\$2,186,000 \$1,801,400		Amend 2	
120007	23880	City of Grand Forks	2024	S 5th St	Belmont Rd, Division Ave		Construct a roundabout at the intersection	Construction	UGP	\$1,640,600	\$1,312,480				\$328,120			
123022	23912	City of Grand Forks	2024	S 48th St	17th Ave S	32nd Ave S	Convert existing gravel path to concrete shared-use path.	Bike/Ped	TAU	\$1,220,000 \$1,100,000	\$637,308				\$582,692 \$462,692		Amend 2	
MnDOT																		
220004	6001-68	MnDOT	2024	DeMers Ave (US-2B)	2nd St NW & 4th St NW		**PRS** - US 2B, IN EAST GRAND FORKS, AT 2ND ST NW & 4TH ST NW, SIGNAL SYSTEM REPLACEMENT AND ADA IMPROVEMENTS **PRS** - US 2B, IN EAST GRAND FORKS, AT 4TH ST NW, SIGNAL SYSTEM REPLACEMENT AND ADA IMPROVEMENTS	Traffic Signal Revision	NHPP	\$700,000	\$284,970		\$65,030		\$350,000		Amend 2	
					4th St NW					\$499,000	\$228,790		\$52,210		\$218,000			
223040	6017-45	MnDOT	2024	MN 220	CSAH 19	0.3 miles South of CSAH 22	**CHAP 3**AC** : MN 220 FROM CSAH 19 (EAST GRAND FORKS) TO 0.3 MI S JCT CSAH 22, GRADING AND CONCRETE PAVEMENT AND INSTALL MOMENT SLAB FOR GUARDRAIL OVER BOX CULVERT BR 95119 (AC PROJECT, PAYBACK IN 2036)	Reconstruction	STBGP	\$15,500,000	\$12,620,100		\$2,879,900					
City of East Grand Forks																		
223039	119-090-007	City of East Grand Forks	2024	5th Ave NW			**CRP**AC** CITY OF EAST GRAND FORKS: INSTALL SIDEWALK ALONG 5TH AVE NW FROM 4TH STNW TO THE BUS SHELTER NORTH OF 4TH ST NW AND INSTALL TRAIL ALONG 4TH ST NW FROM 5TH AVE NW TO EXISTING TRAIL WEST OF THE FLOODWALL (AC OF PAYBACK OF \$86,000 IN 2025)	Construction	CRP	\$104,149 \$169,000	\$35,020 \$121,020				\$69,129 \$47,980		Amend 3	
Totals										\$54,822,703	\$41,805,625	\$2,904,399	\$2,944,930	\$491,270	\$5,694,186	\$982,504		

Current amendments are highlighted in yellow. What is changed is written in red. Past amendments are in blue.

2025 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
Grand Forks Transit																		
121001		CAT-Grand Forks	2025	City of Grand Forks			Operating for Grand Forks transit service. Service will operate 6 days a week and averages 62.5 hours of revenue service daily.	Transit Operation	FTA 5307	\$3,764,999	\$1,317,295	\$286,001				\$1,154,647	\$1,007,066	
121002		CAT-Grand Forks	2025	City of Grand Forks			Capital Purchase/Replacement of safety and/or security hardware and software.	Transit Capital	FTA 5307	\$21,030	\$17,525					\$3,505		
123003		CAT-Grand Forks	2025	City of Grand Forks			Purchase Hydrogen Fuel Bus.	Transit Capital	FTA 5339	\$975,000	\$828,750					\$146,250		
123004		CAT-Grand Forks	2025	City of Grand Forks			Training Personnel	Transit Capital	FTA 5339	\$150,000	\$120,000					\$30,000		
123006		CAT-Grand Forks	2025	City of Grand Forks			Mobility Manager Position	Transit Capital	FTA 5310	\$86,500	\$69,200					\$17,300		
East Grand Forks Transit																		
221001	TRF-0018-25B	East Grand Forks	2025	East Grand Forks			SECT 5307: EAST GRAND FORKS FIXED ROUTE TRANSIT OPERATING ASSISTANCE	Transit Operations	FTA 5307	\$603,830	\$131,130				\$330,573	\$142,127		
221002	TRF-0018-25A	East Grand Forks	2025	East Grand Forks			EAST GRAND FORKS DAR TRANSIT OPERATING ASSISTANCE	Transit Operations	SF	\$156,380					\$129,736	\$26,644		
NDDOT																		
121005	23903	NDDOT	2025	US-2B	Sorlie Bridge		Expansion Joint Modification	Rehabilitation	NH	\$27,040	\$21,883	\$2,453				\$2,704		
120006b		NDDOT	2025	I-29, NB	ND 15	32nd Ave S	CPR, grinding of I-29 near the 32nd Ave S interchange to ND 15 (Thompson) interchange.	Rehabilitation	IM	\$1,220,000 \$1,220,111	\$1,098,000 \$1,098,055	\$122,000 \$122,056						Amend 2
120005	23333	NDDOT	2025	I-29	Buxton Interchange	32nd Ave S	High tension median cable gaurdrail. Portion in MPO area	Safety	HEN	\$4,469,000	\$4,022,000	\$447,000						
123046		NDDOT	2025	I-29	3 miles S of US-2		Structure Paint	Rehabilitation	IM	\$286,000	\$257,000 \$257,400	\$29,000 \$28,600						Amend 2
121006	24028	NDDOT	2024 2025	I-29, NB & SB	32nd Ave S Interchange	North of US-81 Interchange	CPR, Spall Repairs, Crack Sealing, Grinding, Appr Slab Repair	Rehabilitation	IM	\$8,512,604 \$2,440,172	\$7,661,343 \$2,196,155	\$851,261 \$244,017						Amend 1, Amend 2
123042	24028	NDDOT	2024 2025	I-29 NB	3 miles S of US-2		Spall Repair, Approch Slabs, Expan Joint Mod, Struct/Incid	Bridge	IM	\$676,000 \$702,562	\$608,000 \$632,306	\$68,000 \$70,256						Amend 2

Current amendments are highlighted in yellow. What is or was amended is written in red.

2025 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
123043	24028	NDDOT	2024 2025	I-29, NB &SB	1 mile S of US-2		Deck Overlay, Spall Repair, Struct/Incid	Bridge	IM	\$1,884,000 \$1,088,568	\$1,696,000 \$969,901	\$188,000 \$118,667					Amend 2	
123044	24028	NDDOT	2024 2025	I-29, NB &SB	Junction US-2		Deck Overlay, Expan Joint Mod, Spall Repair, Approach Slabs	Bridge	IM	\$2,236,000 \$2,324,192	\$201,200 \$2,091,772	\$224,000 \$232,420					Amend 2	
123045	24028	NDDOT	2024 2025	I-29, NB &SB	Junction US-81		Spall Repair, Struct/Incid	Bridge	IM	\$300,000 \$312,000	\$270,000 \$280,800	\$30,000 \$31,200					Amend 2	
124012	24200	NDDOT	2025	I-29 & ND 89	Various		Structure Paint, Structure Items	Rehabilitation	SS	\$1,222,000	\$988,965	\$233,035					Amend 2	
City of Grand Forks																		
121007	23668	City of Grand	2025	Various			Install dynamic speed signs at various school zone location.	Safety	HEU	\$40,000	\$36,000				\$4,000			
123032	24028	NDDOT	2024 2025	I-29	University Ave		Structure Repair/Rehab	Rehabilitation	SU	\$104,000	\$84,167				\$19,833			Amend 2
120008	24134	City of Grand Forks	2025	N 4th St	1st Ave N	2nd Ave N	Reconstruction of N 4th St between 1st Ave N and 2nd Ave N.	Reconstruction	URP	\$2,700,000 \$2,805,000	\$2,160,000 \$2,244,000				\$540,000 \$561,000			Amend 1, Amend 2
City of East Grand Forks																		
223041		City of East Grand Forks	2025	2025	TBD		**CRP**2025 SET ASIDE		CRP	\$25,000	\$20,000				\$5,000			Amend 3
223039	119-090-007	City of East Grand Forks	2025	5th Ave NW			**AC** **CRP**CITY OF EAST GRAND FORKS: INSTALL SIDEWALK ALONG 5TH AVE NW FROM 4TH ST NW TO THE BUS SHELTER NORTH OF 4TH ST NW AND INSTALL TRAIL ALONG 4TH ST NW FROM 5TH AVE NW TO EXISTING TRAIL WEST OF THE FLOODWALL.	Construction	CRP	\$86,000	\$86,000							Amend 3
Total										\$22,884,384	\$17,409,304	\$1,815,705		\$460,309	\$2,108,010	\$1,007,066		

Current amendments are highlighted in yellow. What is or was amended is written in red.

2026 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
Grand Forks Transit																		
122001		CAT-Grand Forks	2026	Grand Forks			Operating for Grand Forks transit service. Will operate 6 days a week for an average of 62.5 hours of revenue service daily.	Transit Operations	FTA 5307	\$3,859,135	\$1,350,227	\$293,151				\$1,183,514	\$1,032,243	
122002		CAT-Grand Forks	2026	Grand Forks			Capital Purchase/Replacement of safety and/or security hardware and software.	Transit Capital	FTA 5307	\$21,240	\$17,700					\$3,540		
123013		CAT-Grand Forks	2026	Grand Forks			Mobility Manager Position	Transit Capital	FTA 5310	\$89,095	\$71,276					\$17,819		
123009		CAT-Grand Forks	2026	Grand Forks			Replace Four (4) DAR Vans	Transit Capital	FTA 5310	\$68,450	\$58,182					\$10,268		
East Grand Forks Transit																		
222001	TRF-0018-26B	East Grand Forks	2026	East Grand Forks			SECT 5307: EAST GRAND FORKS FIXED ROUTE TRANSIT OPERATING ASSISTANCE	Transit Operations	FTA 5307	\$621,945	\$135,000			\$340,533	\$146,412			
222002	TRF-0018-26A	East Grand Forks	2026	East Grand Forks			EAST GRAND FORKS DAR TRANSIT OPERATING ASSISTANCE	Transit Operations	SF	\$161,070				\$133,627	\$27,443			
NDDOT																		
122007	22786	NDDOT	2026	I-29	47th Ave S		Construction of a new interchange south of Grand Forks.	Construction	NHU	\$57,000,000	\$45,600,000	\$5,700,000				\$5,700,000		Amend 1
							Right-of-way purchase for new interchange	ROW	IM	\$2,500,000	\$2,250,000	\$250,000						
123021	23283	NDDOT	2026	Grand Forks District	Various		Installing LED lighting throughout Grand Forks & Minot Districts. This includes the MPO Area	Preventative Maintenance	SS	\$1,000,000	\$809,000	\$191,000						
City of Grand Forks																		
122009	23669	City of Grand Forks	2026	S Washington St	28th Ave S		Intersection improvements at 28th Ave S. Adding length to left turn lane.	Safety	HEN	\$279,000	\$251,000	\$13,950				\$13,950		
522008	24056	Grand Forks	2026	Point Bridge			Rehabilitation of the Point Bridge (ND BR#0000GF02 & MN BR#60506) over the Red River of the North	Rehabilitation	SU	\$1,150,000	\$920,000					\$230,000		
123011		City of Grand Forks	2026	S 48th St	10th Ave S	17th Ave S	Reconstruction of Roadway	Reconstruction	URP	\$6,380,000	\$5,104,000					\$1,276,000		

Current amendments are highlighted in yellow. What is or was amended is written in red.

2026 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
118001	15857	City of Grand Forks	2025	42nd St	DeMers Ave		Railroad grade seperation	Construction	SecR RCE	\$53,600,000	\$30,000,000	\$11,700,000			\$10,400,000	\$1,500,000	Amend 1, Amend 2	
	24115		2026							\$60,000,000	\$37,500,000	\$4,200,000	\$16,800,000					
Grand Forks County																		
323001		Grand Forks County	2026	32nd Ave S	Railroad Tracks	Co Rd 5	Asphalt Mill & Overly, 3 miles.	Rehabilitation	Non NHS-U	\$700,000	\$560,000				\$140,000			
City of East Grand Forks																		
522008	119-113-008	East Grand Forks	2026	Hwy MSAS 113 (Point Bridge)			IN GRAND FORKS AND EAST GRAND FORKS, MSAS 113, (1ST ST NE) REHAB THE POINT BRIDGE (MN BR#60506) (ND BR#0000GF02) OVER THE RED RIVER OF THE NORTH. INCLUDES MILL AND OVERLAY OF BRIDGE APPROACH ON 1ST ST SE IN EAST GRAND FORKS	Bridge Repair	STBGP	\$1,800,000	\$1,200,000				\$600,000			
223042		East Grand	2026	TBD			**CRP**2026 SET ASIDE		CRP	\$0	\$0				\$0		Amend 3	
Totals										\$77,629,935	\$49,417,385	\$4,757,101		\$474,160	\$20,448,946	\$2,532,243		

Current amendments are highlighted in yellow. What is or was amended is written in red.

2027 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/ Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
Grand Forks Transit																		
123001		CAT-Grand Forks	2027	Grand Forks			Operating for Grand Forks transit service. Will operate 6 days a week for an average of 62.5 hours of revenue service daily.	Transit Operation	FTA 5307	\$3,941,534	\$1,377,232	\$293,151				\$1,213,102	\$1,058,049	
123002		CAT-Grand Forks	2027	Grand Forks			Capital Purchase/Replacement of safety and/or security hardware and software.	Transit Capital	FTA 5307	\$21,452	\$17,877					\$3,575		
123014		CAT-Grand Forks	2027	Grand Forks			Mobility Manager Position	Transit Capital	FTA 5310	\$91,767	\$73,413					\$18,354		
East Grand Forks Transit																		
223001	TRF-0018-27A	East Grand Forks	2027	East Grand Forks			SECT 5307: EAST GRAND FORKS FIXED ROUTE TRANSIT OPERATING ASSISTANCE	Transit Operations	FTA 5307	\$646,823	\$135,800				\$340,682	\$170,341		
223002	TRF-0018-27B	East Grand Forks	2027	East Grand Forks			EAST GRAND FORKS DAR TRANSIT OPERATING ASSISTANCE	Transit Operations	SF	\$167,913					\$142,726	\$25,187		
222003	TRS-0018-27A	East Grand Forks	2027	East Grand Forks			CITY OF EAST GRAND FORKS PURCHASE ONE(1) CLASS 400 LF REPLACEMENT GAS BUS	Transit Vehicle Purchase	STBGP	\$320,000	\$256,000				\$32,000	\$32,000		
City of Grand Forks																		
123005		City of Grand Forks	2027	N Columbia Rd	US-2/ Gateway Dr		Safety improvements for the intersection.	Safety	HEU	\$2,515,000	\$1,962,000 \$2,263,500					\$553,000 \$251,500		Amend 2
123012		City of Grand Forks	2027	S 48th St	DeMers Ave	10th Ave S	Reconstruction of roadway	Reconstruction	URP	\$4,000,000	\$3,200,000					\$800,000		
121004		City of Grand Forks	2027	Columbia Rd	University Ave	8th Ave N	Reconstruction of roadway	Reconstruction	NHU	\$7,302,000	\$5,167,000					\$2,135,000		
NDDOT																		
122005	23740	NDDOT	2027	US 2/ Gateway Dr	Red River	I-29	CPR & Grinding	Rehabilitation	NHU	\$4,447,000	\$3,557,600	\$889,400						
124010	23739	NDDOT	2027	N Washington St	1st Ave N	8th Ave N	Reconstruction of roadway	Reconstruction	NHU	\$5,147,000	\$4,117,600	\$514,700				\$514,700		Amend 2

Current amendments are highlighted in yellow. What is or was amended is written in red.

2027 Grand Forks-East Grand Forks MPO Projects

MPO ID	State Project Number	Lead Agency	Project Year	Project Location	Project Limits		Description	Type of Work	Federal Program Source	Total Cost	Federal	State			Local		Date Amended/ Modified	
					From	To						ND	MN- TH	MN-Other	General Fund	Other		
MnDOT																		
223020	6019-30	MnDOT	2027	US 2/ Gateway Dr	River Rd		US 2, (GATEWAY DR NW), EB & WB, IN EAST GRAND FORKS, REPLACE BRIDGE 60001 OVER 4TH ST NW (MSAS 122)	Bridge Replacement	NHPP	\$6,000,000	\$4,885,200		\$1,114,800					
City of East Grand Forks																		
223043		East Grand Forks	2027	TBD			**CRP**2027 SET ASIDE			\$0	\$0					\$0		Amend 3
Totals										\$34,600,489	\$25,051,222	\$1,697,251	\$1,114,800	\$515,408	\$5,163,759	\$1,058,049		

Current amendments are highlighted in yellow. What is or was amended is written in red.



PUBLIC NOTICE

The Grand Forks - East Grand Forks Metropolitan Planning Organization (MPO) will hold a public hearing on the proposed amendment to the MPO FY2024 to FY2027 Transportation Improvement Program (TIP). The TIP also incorporates the local transit operators' Program of Projects (POP). The hearing will be held during a regular, monthly meeting of the MPO's Technical Advisory Committee (TAC). It will be a hybrid meeting located in the Training Room of East Grand Forks City Hall, 600 DeMers Ave, East Grand Forks, MN or contact Forks MPO for the link to the meeting. The hearing will be held at 1:30 PM on April 10, 2024. The public, particularly special and private sector transportation providers, are encouraged to provide input via email at info@theforksmpo.org.

A copy of the proposed amendment is available for review and comment at the MPO website www.theforksmpo.org. Written comments on the proposed amendment can be submitted to the email address info@theforksmpo.org before noon on April 10, 2024. All comments received prior to noon on the meeting day will be considered part of the record of the meeting as if personally presented. If substantial changes occur to the document due to comments received, the MPO will hold another public hearing on the changes. For further information, contact Teri Kouba at 701-746-2660.

The Forks MPO will make every reasonable accommodation to provide an accessible meeting facility for all persons. Appropriate provisions for the hearing and visually challenged or persons with limited English Proficiency (LEP) will be made if the meeting conductors are notified 5 days prior to the meeting date, if possible. To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, accessible parking, or materials in alternative format) contact Stephanie Halford of Forks MPO at 701-746-2660. Materials can be provided in alternative formats: large print, Braille, cassette tape, or on computer disk for people with disabilities or with LEP by Stephanie Halford of GF-EGF MPO at 701-746-2660. TTY users may use Relay North Dakota 711 or 1-800-366-6888.



MPO Staff Report
Technical Advisory Committee:
April 10, 2024
MPO Executive Board:
April 17, 2024

RECOMMENDED ACTION: Update on the Intelligent Transportation System (ITS) Regional Architecture.

TAC RECOMMENDED ACTION:

Matter of update on the ITS Regional Architecture to the MPO Executive Board.

Background:

Our ITS Regional Architecture is part of our Metropolitan Transportation Plan and needs to be regularly updated. NDDOT and the MPOs have agreed to utilize the expertise of ATAC and its staff to originally develop and assist us in maintaining our Regional Architecture. Thereby our individual documents are better coordinated and interoperable with each other. The purpose of the study would be to work with local staff and ATAC to establish an update to our current Regional Architecture and draft any new future opportunities to incorporate ITS into our metropolitan area.

ATAC started work in January. At this time, they have reviewed the current architecture and have looked into what needs to be updated to meet the needs of the most up to date standards of ITS architecture. Group meetings have been held, but some people could not make it or we do not have the correct contact information. We are asking the TAC to review the list and let us know the correct information.

Findings and Analysis

- ATAC completed our initial and previous updates to our ITS Regional Architecture.
- MPO UPWP identifies this activity to be completed in 2024.
- Update on what ITS architecture is and what type of information we are looking for in this update.

Support Materials:

- Presentation
- Contact List

Forks MPO Regional ITS Architecture Plan

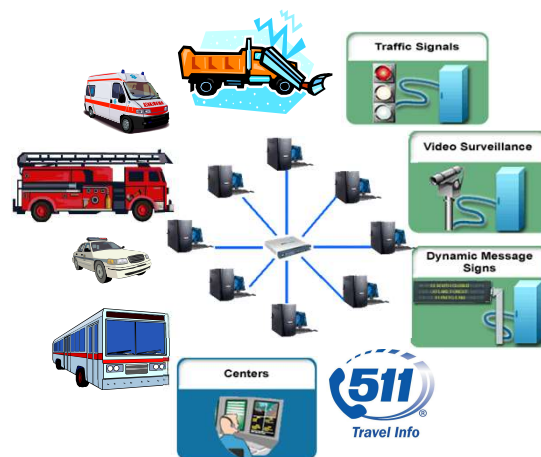
Update to the
Technical Advisory Committee
April 10, 2024

NDSU UPPER GREAT PLAINS
TRANSPORTATION INSTITUTE

1

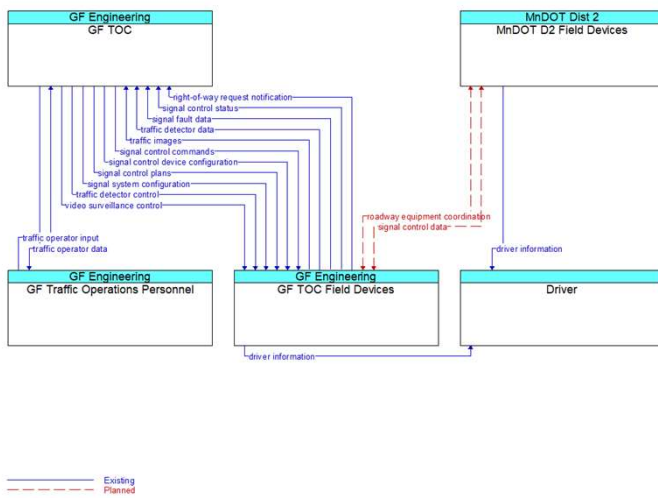
ITS Architecture

- A Planning Framework
- Defines
 - Functions that must be performed (user services)
 - Physical entities where these functions reside (subsystems)
 - Interfaces between subsystems (information flows)
 - Communications requirements for interfaces
 - Stakeholder roles



2

An Example: Traffic Signal Control



Stakeholder	RR Description
GF Engineering	Design, operate, and maintain signal control in GF
	Coordinate with MnDOT Dist 2/EGF
	Operate TOC
	Collect traffic data
	Provide data for archival
MnDOT Dist 2	Design, operate, and maintain signal control in EGF
	Coordinate with GF TOC
	MN state system road maintenance
	Winter maintenance (snow plow operations, sanding, anti icing) on MN state system

pg. 3

3

RA Update

- As ITS projects are implemented, the RA needs to be maintained
- The updates need to:
 - Reflect new ITS priorities and strategies
 - Account for expansion in ITS scope
 - Allow for the evolution and incorporation of new ideas

pg. 4

4

ITS RA Federal Conformity Rule

- ITS projects shall conform to the National ITS Architecture and standards
 - Requires:
 - Use of the National ITS Architecture to develop a regional ITS architecture (RA)
 - All subsequent ITS projects must comply with the RA
 - Applies to:
 - ITS projects funded by the Highway Trust Fund

pg. 5

5

Forks RA Overview

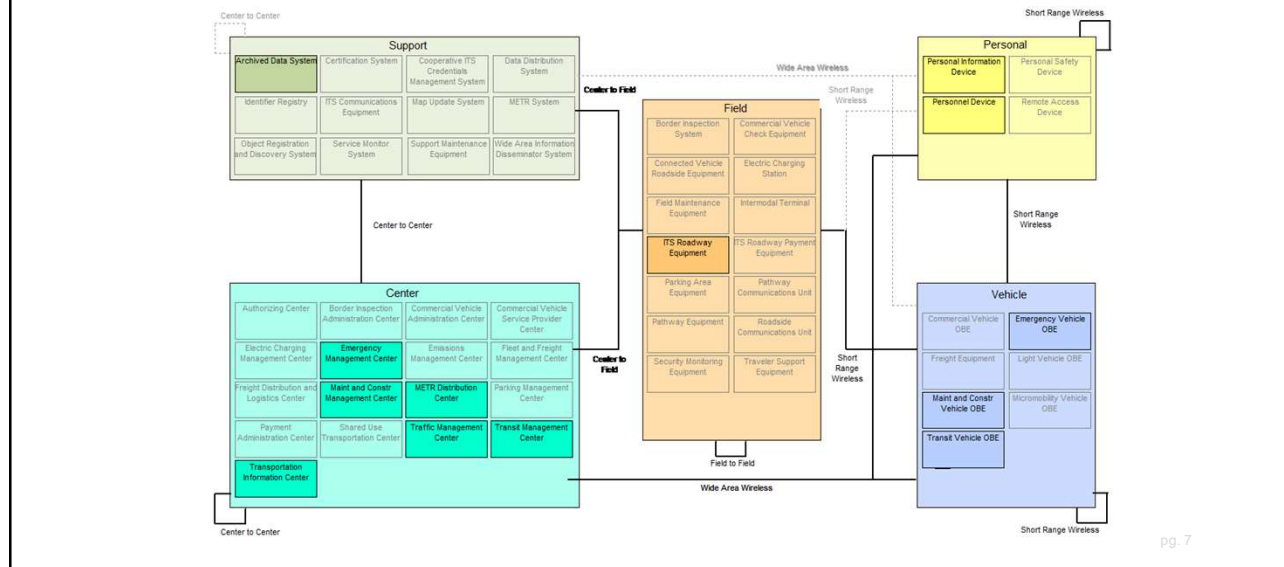
History		Stakeholders	
Prepared on	March 2005	Number of Stakeholders	22
Updates on	2008, 2014, 2019	Stakeholders Group	2
Technical Content			
User Service Areas			5
Total Number of Service Packages			28
Existing Status			24
Planned Status			4
Service Package Instances			2

- On the web:
 - [Grand Forks-East Grand Forks | Regional ITS Architecture \(atacenter.org\)](http://atacenter.org)

pg. 6

6

Forks RA Physical Architecture



7

Architecture Requirements

- Scope: describe the region, agencies and stakeholders
- Operational concept (roles and responsibilities)
- Agreements required for performing services
- System functional requirements
- Interface requirements and information exchanges
- ITS standards supporting interoperability
- The sequence of projects required for implementation

pg. 8

8

RA Update Tasks

- Data collection
 - Small group or agency meetings (January 2024- April 2024)
- Identify RA changes and update inventory (May 2024)
- Review and update SP and functional requirements (June 2024)
- Implement updates (July 2024)
 - Update RAD-IT database
 - Create an architecture website
 - Update report
- Review, finalize, and ratify (August 2024-September 2024)

pg. 9

9

Current Status

- Data collection
 - Contact agencies to identify changes (additional service packages, field devices, communication standards)
 - Collect relevant data/information
 - Summarize changes
 - Provide to stakeholders for review (with possible new SP)

pg. 10

10

Thank you

Sharijad Hasan
md.s.hasan@ndsu.edu
701-231-8085

NDSU UPPER GREAT PLAINS
TRANSPORTATION INSTITUTE

GRAND FORKS-EAST GRAND FORKS ITS REGIONAL ARCHITECTURE, 2024 UPDATE

Last Name	First Name	Jurisdiction	Area	Agency/ Organization	Role/ Title	E-mail	Business Phone
Lipsh	Sharon	City of Grand Forks	Public Works/ Maintenance	GF Public Works - Streets		SLipsh@grandforksgov.com	
Bergman	Dale	City of Grand Forks	Transportation	Cities Area Transit	Transit Director	dbergman@grandforksgov.com	701-746-2600
Slominski	Kristi	City of Grand Forks	Public Transportation	Cities Area Transit	Paratransit Supervisor & Mobility Manager	kslominski@grandforksgov.com	701-746-2600
Brooks	Ryan	City of Grand Forks	Planning	Grand Forks Planning & Zoning Department	City Planner	rbrooks@grandforksgov.com	701-746-2661
Harford	Stephanie	City of Grand Forks	Planning	GF-EGF MPO	Exec. Director, MPO	stephanie.halford@theforksmpto.org	701-746-2660
Kuharenko	Dave	City of Grand Forks	Traffic	City of Grand Forks		dkuharenko@grandforksgov.com	
Hunter	Carter	City of Grand Forks	Traffic	City of Grand Forks	Traffic Engineer	chunter@grandforksgov.com	
Hanson	Rick	City of Grand Forks	Traffic	City of Grand Forks	Electrical Division Manager	rhanson@grandforksgov.com	701- 746-2640
Klegstad	Gary	City of Grand Forks	Traffic	City of Grand Forks	Electronics Technician		701- 746-2640
Anderson	Donna	City of Grand Forks	Emergency	City of Grand Forks	Emergency Department	slahaise@grandforksgov.com	
LaHaise	Shannon	City of Grand Forks	Emergency	City of Grand Forks	PSAP	danderson@grandforksgov.com	
Lorenz	Gary	City of Grand Forks	Emergency	Grand Forks Fire Department	Chief	glorenz@grandforksgov.com	701-746-2566
Weymier Jr.	Bruce	City of Grand Forks	Emergency	Grand Forks Fire Department	Deputy Fire Chief	bweymier@grandforksgov.com	701-746-2566
Cutshaw	Chad	City of Grand Forks	Emergency	Grand Forks Fire Department	Deputy Fire Chief	ccutshaw@grandforksgov.com	701-746-2566
Nelson	Mark	City of Grand Forks	Emergency	Grand Forks Police Department	Chief	mnelson@grandforksgov.com	701- 787-8000
Hoverson	Debbie	City of Grand Forks	Emergency	Grand Forks EMS Board	911 Authority Board	dhoverson@grandforksgov.com	701-787-8039
Clark	Rodney	UND	Emergency	UND Police	AVP Public Safety/Police Chief	rodney.e.clark@und.edu	7017773491
Meidinger	Tracy	UND	Emergency	UND Police	Assistant Chief of Police for Operations	tracy.meidinger@UND.edu	701.777.4537
		Altru Hospital	Emergency	Altru Ambulance Services			701-780-5000
McNamee	Katina	City of Grand Forks	IT	Grand Forks Information System	Network Administrator	kmcnamee@grandforksgov.com	
Laschkewitsch	Michael	City of Grand Forks	IT	Grand Forks Information System	Assistant Information Technology		
Bernstrom	John	City of Grand Forks	Communication	Grand Forks Public Information Center	Communications Specialist	jbernstrom@grandforksgov.com	
Jonasson	Adam	City of Grand Forks	IT	Grand Forks Information Technology	IT Director	ajonasson@grandforksgov.com	701-746-2654

Stordahl	Jason	City of East Grand Forks	Public Works/ Maintenance	East Grand Forks Public Work	Director	jistordahl@egf.mn	
Thompson	Corey	City of East Grand Forks	Public Works/ Maintenance	East Grand Forks Water & Light	Director	cthompson@eastgrandforks.net	
Emery	Steve	City of East Grand Forks	Traffic/Engineering	East Grand Forks	Engineer	steve.emery@widseth.com	
Ellis	Nancy	City of East Grand Forks	Planning	East Grand Forks-Planning	Director	nellis@egf.mn	
Hedlund	Mike	City of East Grand Forks	Emergency	East Grand Forks Police Department	Chief	mhedlund@eastgrandforks.ne	
Anderson	Mike	City of East Grand Forks	Emergency	East Grand Forks Police Department	Deputy Chief		
Andrew	Schneider	Grand Forks County	Emergency	Grand Forks County	Sheriff	sheriffs.office@gfcounty.org	701- 780 -8280
Melby	Richard	Grand Forks County	Emergency	Grand Forks County	Office Sheriff	sheriffs.office@gfcounty.org	701- 780 - 8280
Dahl	Dean	Grand Forks County	IT	Grand Forks County	Systems	dean.dahl@gfcounty.org	701- 780-8209
Fite	Dave	Grand Forks County	IT	Grand Forks County	Senior Technician, ITS	dave.fite@gfcounty.org	701- 780-8209
Ford	Thomas	Grand Forks County		Grand Forks County	Director, Administration	thomas.ford@gfcounty.org	701- 780-8288
West	Nick	Grand Forks County	Traffic	Grand Forks County	County Engineer	nick.west@gfcounty.com	701- 780-8403
Magnuson	Lane	Grand Forks County	Planning	Grand Forks County	Senior Planner	lane.magnuson@gfcounty.org	701-780-8413
Goeltz	Karise	Grand Forks County	Emergency	Grand Forks County Emergency Department	Director	karise.goeltz@gfcounty.org	701-780-8213
Sanders	Richard	Polk County	Traffic	Polk County	County Engineer	sanders.rich@co.polk.mn.us	(218) 281-3952
Tadman	James	Polk County	Emergency	Polk County	Sheriff Office	sheriffs.office@gfcounty.org	701- 780-8280
Jefferson	Cheryl	Polk County	Emergency	Polk County EMS		cheryljefferson@polk-county.net	(863) 746-2569
Beaucheme	Jody	Polk County	Emergency	Polk County EMS Board	Emergency Management Director	jody.beauchane@co.polk.mn.us	218- 470-8263
Potacek	Jill	Polk County	Emergency	Polk County EMS	Support Staff	jill.potucek@co.polk.mn.us	218- 470-8290
Larson	Todd	MnDOT District 2	Traffic	District 2 MN Department of Transportation	Transportation Department	todd.larson@state.mn.us	218- 766-1485
Pirkl	Bill M	MnDOT District 2	Public Works/ Maintenance	District 2 MN Department of Transportation	Maintence & Operations	bill.pirkl@state.mn.us	218- 755-6519
Konickson	Paul M	MnDOT District 3	Public Works/ Maintenance	District 2 MN Department of Transportation	Maintence & Operations	paul.konickson@state.mn.us	
Nason	Rick	MnDOT District 2	Traffic	District 2 MN Department of Transportation	Transportation Department		
Mason	Jon	MnDOT District 2	Planning	District 2 MN Department of Transportation	Planning Director	jon.mason@state.mn.us	218-407-1917

Melcher	TJ	MnDOT District 2	IT	District 2 MN Department of Transportation	Communications	tj.melcher@state.mn.us	218-755-6552
Palo	George	NDDOT- Grand Forks Distr	Traffic	NDDOT Grand Forks District	Transportation Engineer	ghpalo@nd.gov	701-740-3735
Zacher	Wayne	NDDOT-Local Government		North Dakota Department of Transportation	Local Government	wzacher@nd.gov	
Pearson	Josh	FHWA	Planner	FHWA MN Division	Community Planner	joshua.pearson@dot.gov	651-291-6124
Sperry	Kristen	FHWA		FHWA-ND Division		Kristen.sperry@dot.gov	701- 221-9463

MPO Unified Planning Work Program 2024-2025

Task	Update	% Completed	Local Adoption	State/ Federal Approval
Street & Highway Plan / MTP	Final Approval	100%	Nov./Dec. 2023	Jan. 2024
ATAC - Planning Support Program	On-going			
TIP Adoptions and Amendments	On-going			
ITS Architecture	Gathering information and stakeholders	15%	Aug./Sep. 2024	Sep. 2024
ATAC - Traffic Counting Program	On-going			
Land Use Plan	2025/2026		Oct./Nov. 2026	Dec. 2026
Future Bridge Discussions/Assistance	On-going/As needed			
Updating Policy and Procedures/By-Laws	On-going			
Micro Transit Study	2025 Project		Oct./Nov. 2025	Dec. 2025
Grand Valley Study	Received two proposals and the committee is reviewing	5%	TBD	TBD
Safe Streets For All (SS4A) Grant	Contract has been signed	5%	TBD	Sep. 2025
Functional Class	2024 Project	85%	April 1/July 1 2024	
One-way Pairs	2024/2025 Project		TBD	TBD
Safety Targets	On-going			
Bike Map	2024 Bike Maps are printed	100%		