



Grand Forks - East Grand Forks

# METROPOLITAN PLANNING ORGANIZATION

## **MPO Staff Report** **MPO Executive Policy Board: April 17, 2024**

**RECOMMENDED ACTION: Receive and File The March 16, 2024 to April 12, 2024 List Of Items Approved/Signed By Executive Director**

Receive and File The March 16, 2024 To April 12, 2024 List Of Items Approved/Signed By Executive Director

**Background:** The MPO Executive Policy Board has requested that a monthly list of items approved and signed by the Executive Director be included for their review each month per a recommendation from Brady Martz during the 2022 MPO Audit.

### **Findings and Analysis:**

- None.

### **Support Materials:**

- Monthly List Of Items Approved/Signed By Executive Director

# **ITEMS APPROVED/SIGNED BY MPO EXECUTIVE DIRECTOR**

March 16, 2024 To April 12, 2024 Period

During the March 16, 2024 to April 12, 2024 period the MPO Executive Director reviewed, approved, and signed the following items:

- 1) GF-EGF MPO Checking and Saving Account Reconciliations, Mobile Deposits, and Transfers.
- 2) Journal Entries – There was one Journal Entry Made during the March 16, 2024 to April 12, 2024 period.
- 3) Bills and Checks – Stephanie reviewed and approved the bills for the March 16, 2024 to April 12, 2024 period. Checks were written, reviewed and signed as well.