

2013 MPO FINANCE COMMITTEE MINUTES

July 24, 2013

**PROCEEDINGS OF THE
FINANCE COMMITTEE OF THE
GRAND FORKS/EAST GRAND FORKS
METROPOLITAN PLANNING ORGANIZATION
Wednesday, July 24th, 2013 – 11:30 A.M.
East Grand Forks City Hall Training Conference Room**

CALL TO ORDER

Chairman, Steve Adams called the July 24th, 2013, Finance Committee meeting to order at 11:42 A.M.

CALL OF ROLL

On a Call of Roll the following members were present: Steve Adams and Mike Powers.

Staff present were: Earl Haugen, GF/EGF MPO Executive Director; Teri Kouba, GF/EGF MPO Planner; Stephanie Erickson, GF/EGF MPO Planner; and Peggy McNelis, GF/EGF MPO Office Manager.

DETERMINATION OF A QUORUM

Adams declared a quorum was present.

APPROVAL OF THE MAY 23rd, 2012, MINUTES OF THE MPO FINANCE COMMITTEE

A MOTION WAS MADE BY POWERS, SECONDED BY ADAMS, TO APPROVE THE MAY 23RD, 2012, MINUTES OF THE MPO FINANCE COMMITTEE, AS SUBMITTED.

Voting Aye: Adams and Powers.

Voting Nay: None.

MATTER OF APPROVAL OF ADDENDUM #3 TO THE NORTH DAKOTA MPO PLANNING SUPPORT PROGRAM MASTER AGREEMENT TO PERFORM AND ANALYSIS AND PROGRESSION DESIGN FOR THE NEW ELEMENTARY SCHOOL IN GRAND FORKS

Haugen reminded the committee that we have A.T.A.C. under contract to assist the City of Grand Forks, and the School District, with their new school siting, and the traffic circulation caused by that new school and additional development.

Haugen commented that the Phase 1 report has been finalized. He stated that prior to that the MPO staff worked with the City and the School District to identify a scope of work, and did the

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study based on that approved scope of work, however, once it was finished the City came back to us and said that they thought they were going to get a certain kind of analysis and we told them that it wasn't in the scope of work. They then asked if it would still be possible to do it, and we responded that it could be done but that there would need to be an amendment made to the scope of work to include it, and that is what we have before us today.

***A MOTION WAS MADE BY POWERS, SECONDED BY ADAMS, TO APPROVE
ADDENDUM #3 TO THE NORTH DAKOTA MPO PLANNING SUPPORT PROGRAM
MASTER AGREEMENT TO PERFORM AN ANALYSIS AND PROGRESSION DESIGN
FOR THE NEW ELEMENTARY SCHOOL IN GRAND FORKS AT A COST NOT TO
EXCEED \$3,887.00.***

Voting Aye: Adams and Powers.

Voting Nay: None.

Discussion ensued.

OTHER BUSINESS

None.

ADJOURNMENT

***A MOTION WAS MADE BY POWERS, SECONDED BY ADAMS, TO ADJOURN THE
JULY 24TH, 2013, MEETING OF THE MPO FINANCE COMMITTEE AT 11:45 A.M.***

Voting Aye: Adams and Powers

Voting Nay: None.

Respectfully submitted by,

Peggy McNelis,
Office Manager